

YOUR SAFETY is our Primary Concern

Please follow all safety policies while inside the facility. Our Health & Safety / ISO 45001 Policy is available from the Health & Safety Department upon request.

- Safety glasses are required gate-to-gate (including parking lot).
- Ear plugs are required.
- All jewelry and watches must be removed when outside office areas. Stud earrings are acceptable.
- Safety shoes are required if performing work in production areas, otherwise closed toe shoes are required.
- Minimum of bump caps are required throughout the Mill. See Procedure for exceptions.
- Hard hats required if performing overhead work.
- All visitors performing work on-site need to have gloves on person.
- Lockout Tagout is required when working on equipment. Locks must be removed before leaving the facility.
- Fall protection/prevention must be used when working in an unguarded area 4 ft or higher.
- Cell phone use is prohibited outside office areas.
- The facility uses powered industrial trucks and heavy equipment. Use caution and be aware of your surroundings.

Good Manufacturing Practices

All visitors and Ahlstrom employees are required to follow Good Manufacturing Practices to ensure a safe product for our customers:

- All personnel entering the facility must report with clean shoes and clothes.

High Hygiene Area Protocol

High Hygiene areas are designated by either blue paint on the floor, and/or visible signage to ensure product safety, quality, and legality. Before entering High Hygiene areas and/or touching saleable product:

- Hair containment required.
- Pockets above the waistline must be empty.
- Hands must be washed with soap and water before entering high hygiene areas and/or touching saleable product.

Prohibited items in High Hygiene areas include:

- Food and drink, except water in a lidded container.
- Gum, candy, and other confectioneries.
- Fingernail art, paint, varnish, and artificial fingernails.
- Medications

Good Manufacturing Practices continued..

- Visitor badges must be visible at all times and returned when exiting the plant.
- All food waste must be disposed of in authorized lidded containers. Do not place food waste in any other containers.
- Tobacco of any kind, including E-cigarettes, are prohibited on company property. Spitting anywhere within the facility is prohibited.

Health Risks

Ahlstrom manufactures many types of paper intended for use in direct contact with food. To help keep our product safe, please do not enter our manufacturing area if you are suffering from any of the following, including but not limited to:

- Food-borne illnesses
- Viral infections
- Visible skin infections
- Discharges from the eyes, ears, or nose.

All open wounds must be covered with a dressing and band aids must be a different color than the product being produced.

GENERAL FACILITY INFORMATION

- Report all injuries
- Do not walk under suspended loads
- Be aware of powered industrial truck traffic
- No photography allowed without permission
- Tobacco is not allowed on Ahlstrom property
- Chemicals brought on-site must be approved with an SDS on file. Visitors are responsible for disposal of any hazardous waste
- Silicone in any form is not permitted on-site without permission
- All weapons are prohibited

If you need **Emergency Assistance** go to a desk or wall mounted phone and dial 8911

DO NOT CALL 911

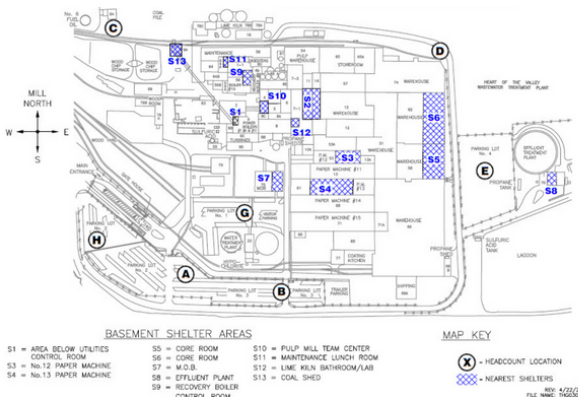
Evacuations and tornado warnings are announced over the paging system.

Evacuation

Follow your Ahlstrom point of contact to their evacuation location or go to "A" parking lot.



Tornado Shelters & Headcount Locations



- Watch out for yourself and others
- Care Enough to Act
- Report unsafe conditions or activities
- Respect our product

Thilmany Plant



Visitor Guide

Safety &
Good Manufacturing
Practices

Please follow all Safety & GMP guidelines during your visit



600 Thilmany Road
Kaukauna, WI 54130
920.766.4611

www.ahlstrom.com

